**Role Outline**

**Role title: Church Gardener / Graveyard Steward** *(delete as applicable)*

In …………………………………………………………………Methodist Church

The Church Gardener’s role is to maintain the gardens around the church.

*Part 1*

**The Church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the Church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to immediately raise this with the Safeguarding Officer or the Minister\*.**

*The following duties will be undertaken as part of the role outlined above.*

* To maintain the garden/graveyard areas of the church, either personally or with the help of others, removing weeds when necessary and adding any new plants as agreed with the Property Committee or the Church Council.
* To carry out regular survey of graves and report any that need maintenance.

• To share pastoral concerns with the Minister\* and/or pastoral leader/s

• To notify safeguarding issues to the Safeguarding Officer or Minister\*.

*Part 2.*

This role will be accountable to the Management Committee.

This role is not required to have a DBS check.

*\*Minister means Presbyter, Deacon, Probationer or whoever has pastoral care of the church.*

Signed by (role holder) ……………………………………(print name)…………………………………..Date……………….

Witnessed by ………..……………………………………….(print name)…………………………………..Date ……………..